



OSHWAL EDUCATION & RELIEF BOARD

ઓશવાળ કેળવણી અને રાહત બોર્ડ

P. O. BOX 49633, 00100, NAIROBI, KENYA - TEL: 0772-264485-7 / 0735-888845

E-MAIL: administrator@oerb.org

Date: 19 August 2015.

Ref. OERB/Archives/01/2015

Hon. Secretary
Shree Visa Oshwal Community

Dear Sir/Madam,

Re: OERB History & Archives Department

Attached, please find a self-explanatory circular on OERB History & Archives Dept.

We look forward to receiving copies of past records, photos, etc. of your institution from you, for our History & Archives Department. Kindly circulate the attached circulars (including one about Copyright) and fill-in-forms to all the members of your Centre – through your mailing system. Kindly copy your circulation e-mail to us for our information and records.

You can also e-mail scanned copies to Navin B. Shah, Archives Manager at:
archives-manager@oerb.org

We shall be pleased to answer any queries that you may have on this matter.

Your assistance is much appreciated.

With thanks and best wishes.

Jai Oshwal

Yours sincerely
For **Oshwal Education & Relief Board**
Mayur L. Shah
Hon. Gen. Secretary